

# Michigan Medicine Student Nurse Externship Application Checklist

The application will provide a picture of your nursing background. By assembling a collection of documents - each with a particular point of view - you will enable others to comprehend your level of experience. Keep in mind that no single document needs to fully describe who you are, but taken as a whole, the application provides a broad view of your nursing practice thus far.

**Name:** \_\_\_\_\_

**Nursing School:** \_\_\_\_\_

**Graduation Date:**

**1<sup>st</sup> Placement Choice:**

**2<sup>nd</sup> Placement Choice:**

\_\_\_\_\_

Must be Winter 2024 or Spring 2025

\_\_\_\_\_

Choose from: Adult Acute Care, Adult Critical Care, Pediatric Acute Care, Pediatric Critical Care, Women's Hospital\*, Adult Emergency Department\*

**For pediatric placement:** MUST have completed a pediatric rotation by May 13, 2024

| Initial as<br>Included | CHECK LIST   |
|------------------------|--|
|                        | <b>Professional Statement of Interest</b> (1-2 pages maximum) <ul style="list-style-type: none"> <li>Describe why you are interested in the <i>Michigan Medicine</i> Student Nurse Externship Program</li> <li>Highlight any particular areas of interest in nursing you might have</li> <li>Convey future goals – both short term (immediate post-graduation) and long term (in five years or more)</li> </ul>  |
|                        | <b>Resume</b> (Address major headings identified below): <ul style="list-style-type: none"> <li>Formal Education – including GPA (must be 3.0 or higher)</li> <li>Employment History</li> <li>Committees &amp; Activities through work or school</li> <li>Professional Society/Organization memberships</li> <li>Awards &amp; Professional Honors</li> <li>Volunteerism</li> </ul> Leave blank or write N/A (Not Applicable) for any heading that does not apply to you. |
|                        | <b>Unofficial Transcript</b> (does not need to include fall 2023 grades)   |
|                        | <b>Two Faculty Recommendations</b> <ul style="list-style-type: none"> <li>Each must be from a <b>Clinical</b> Faculty member</li> <li>You will provide two faculty School of Nursing email addresses within the application and a Qualtrics link will be sent directly to each faculty.</li> </ul>   |
|                        | <b>Meaningful Event:</b> (1-2 pages maximum)<br>Describe a situation that had an impact on you or where you impacted another.  |

Please contact Mark Erber at [merber@med.umich.edu](mailto:merber@med.umich.edu) with any questions.