

# Michigan Medicine Student Nurse Externship Application Checklist

The application will provide a picture of your nursing background. By assembling a collection of documents - each with a particular point of view - you will enable others to comprehend your level of experience. Keep in mind that no single document needs to fully describe who you are, but taken as a whole, the application provides a broad view of your nursing practice thus far.

**Name:** \_\_\_\_\_

**Nursing School:** \_\_\_\_\_

**Graduation Date:**  
\_\_\_\_\_

**1<sup>st</sup> Placement Choice:**  
\_\_\_\_\_

**2<sup>nd</sup> Placement Choice:**  
\_\_\_\_\_

Must be Winter 2023 or Spring 2024

Choose from: Adult Acute Care, Adult Critical Care, Pediatric Acute Care, Pediatric Critical Care, Women's Hospital\*, Adult Emergency Department\*

**For pediatric placement:** MUST have completed a pediatric rotation by May 2023

Initial as Included	CHECK LIST
	<p><b>Professional Statement of Interest</b> (1-2 pages maximum)</p> <ul style="list-style-type: none"> <li>• Describe why you are interested in the <i>Michigan Medicine</i> Student Nurse Externship Program</li> <li>• Highlight any particular areas of interest in nursing you might have</li> <li>• Convey future goals – both short term (immediate post-graduation) and long term (in five years or more)</li> </ul>
	<p><b>Resume</b> (Address major headings identified below):</p> <ul style="list-style-type: none"> <li>• Formal Education – including GPA (must be 3.0 or higher)</li> <li>• Employment History</li> <li>• Committees &amp; Activities through work or school</li> <li>• Professional Society/Organization memberships</li> <li>• Awards &amp; Professional Honors</li> <li>• Volunteerism</li> </ul> <p>Leave blank or write N/A (Not Applicable) for any heading that does not apply to you.</p>
	<p><b>Unofficial Transcript</b> (does not need to include fall 2022 grades)</p>
	<p><b>Two Faculty Recommendations</b></p> <ul style="list-style-type: none"> <li>• Each must be from a <b>Clinical</b> Faculty member</li> <li>• You will provide two faculty School of Nursing email addresses within the application and a Qualtrics link will be sent directly to each faculty.</li> </ul>
	<p><b>Meaningful Event:</b> (1-2 pages maximum)</p> <p>Describe a situation that had an impact on you or where you impacted another.</p>

Please contact Mark Erber at [merber@med.umich.edu](mailto:merber@med.umich.edu) with any questions.