

## Professional Development Framework Application Portfolio

# Letters of Support Instructions

**Letters of Support** from your professional colleagues are an important aspect of your application portfolio. These letters offer essential insights into your clinical practice and serve as endorsement of your readiness to advance. It provides examples of behaviors as observed and experienced by two different chosen colleagues who work with you in your current practice setting. Each Letter of Support focuses on one of the five domains:

- Clinical Skills and Knowledge
- Therapeutic Relationships
- Professional Relationships
- Professional Development
- Advancing Evidence Based Practice through Innovation & Research

<b>Letters of Support Instructions - Framework</b>	
<b>Purpose:</b>	<p>To provide evidence of the applicant’s highest level of professional practice within the Framework Domains, as observed and experienced by colleagues in Nursing and other disciplines.</p> <p><b>To give voice to peers.</b></p>
<b>Required: Two Letters of Support from two different professional colleagues who work with you in your current practice setting</b>	<ul style="list-style-type: none"> <li>▪ The applicant requests that each colleague write his/her Letter of Support based on ONE specified Domain.</li> <li>▪ Each letter of support should address a different Domain.</li> <li>▪ One letter must address the Domain “Clinical Skills and Knowledge” and this letter must be written by an RN.</li> <li>▪ Nursing Supervisors are not considered peers for purposes of Letters of Support. (However, supervisors may complete the Manager Voice Tool in place of the Nurse Manager)</li> <li>▪ NOTE: It is a requirement of the contract that any RN who gives feedback or writes a letter of support <b>must have completed peer review education.</b></li> </ul>
<p>Please be sure to invite your colleague using the <i>Request for Letter of Support Auto-invitation section of the <a href="#">Framework/RSAM Portfolio Application</a></i></p>	